



# DOUGLAS COUNTY EMPLOYER COUNCIL

Providing Training Seminars to Enhance your Workplace

Are you challenged by difficult employees or customers?  
 Does your work environment suffer from poor morale?  
 Are you having a hard time motivating your team in these hard times?  
 Do your managers or supervisors need training?

**All of the seminars are 8 a.m. – noon at UCC –Technical Center, Room 119**

<p><b>Tuesday October 5, 2010</b></p>	<p>Topic: <b>Cultivate Trust and Teamwork in the Workplace</b>          Speaker: Chelsea Martin          Hosted By: Waddell &amp; Reed          Workplace conflict and strife is a familiar theme in many of our lives. Although we may not always like the people we work with, we can choose to communicate as a professional. Learn communication behaviors that will cultivate trust and teamwork.</p>
<p><b>Wednesday November 3, 2010</b></p>	<p>Topic: <b>Do's and Don'ts for Employment Documents How to Ensure Legal Compliance</b>          Speaker: Katie Tank, JD          Hosted By: Umpqua Indian Development Corporation          Different kinds of business documents must be kept for various times and in various locations, and some to protect against liability. Learn the legal policies and procedures that need to be in place regarding business recordkeeping and storage.</p>
<p><b>Tuesday January 11, 2011</b></p>	<p>Topic: <b>Stress Management / Burnout Prevention</b>          Speaker: Grant Axtell          Hosted By: Lora's In-Home Care          Today's workforce and economic climate puts both customers and employees under a great deal of stress leading to burnout, compassion fatigue or even vicarious trauma. Learn the warning signs, and how to deal with stress and remain emotionally healthy.</p>
<p><b>Tuesday February 1, 2011</b></p>	<p>Topic: <b>Social Networking for Business Success</b>          Speaker: Taylor Ellwood          Hosted by: Umpqua Community College          Use social media sites, like Facebook, LinkedIn, Twitter, and Biznik to make your business stand out from your competition and get more customers. Understand its importance and benefits for the growth of your business.</p>
<p><b>Tuesday March 22, 2011</b></p>	<p>Topic: <b>Business Communication - Up &amp; Down the Chain of Command</b>          Speaker: Jil Freeman          Hosted By: Ingram Book Company          Do you have a hard time getting your point across without feeling confrontational? Practice effective ways to communicate with your boss, peers and those you lead.</p>
<p><b>Wednesday April 20, 2011</b></p>	<p>Topic: <b>Work Happy (Admin. Week Special)</b>          Speaker: Charlotte Carter          Hosted By:          Are you happy where you are? Are you making a difference? Learn how your level of success depends on your happiness.</p>
<p><b>Wednesday May 25, 2011</b></p>	<p>Topic: <b>Engaging &amp; Empowering Your Employees</b>          Speaker: Susan Zabriskie, M.A. – Performance Works LLC          Hosted By: Umpqua Indian Development Corporation          Build morale, improve workplace climate and performance. Find out what motivates and empowers your employees. Rational Engagement or Emotional Engagement?</p>

*Sponsored by Douglas County Employer Council (DCEC), Roseburg Area Chamber of Commerce, and Umpqua Community College (UCC)*



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Roseburg Area  
Chamber of Commerce, and Umpqua Community College **present . . .**

### **2010 – 2011 SEMINAR SCHEDULE**

*An Exciting Line-Up Of Relevant Topics &  
Professional Speakers You Won't Want To Miss!*

**All seminars are presented 8 a.m. – noon at  
Umpqua Community College –Technical Center, Room 119**

**Cost:** Regular price: \$49.  
Member price: \$45. DCEC Members in good standing, *with attendance at four  
or more monthly meetings in the last calendar year\**

**OR** **Save \$35 with our Seminar Package Deal – 7 Tickets!**  
*Use them in any combination you wish - 7 employees to one seminar, one  
employee to each seminar, split it among two or three seminars, etc...*

\$308 - 7 Tickets (\$343, if purchased individually)  
\$280 - 7 Tickets for DCEC Members in good standing \*

**For Registration and Tickets** contact: Gail Trimble (541) 672-2648 ext. 22  
**For individual Registration Seminar Flyers** contact: Patricia Barclay (541) 440-3344 x 2353

\* Join us for our regular **DCEC** monthly meetings held on the **last Wednesday** of each month, 7:30 to 8:30 a.m., at the **Employment Department**, 846 SE Pine St. in Roseburg. Meetings include guest speakers on employment related topics for employers, networking, and Labor Market and Workforce Investment Board reports.