

Seminar

**Jackson County Oregon Employer Council
and Rogue Community College
invite you to attend:**

**Hiring: Doing it Right the First Time
Speaker: Fred Holloway, MSIR, SPHR
Holloway Human Resource Consulting**

RCC / SOU Higher Education Center, HEC 132 (Presentation Hall)

October 20, 2010
7:30 a.m. – Check in
8:00 a.m. to 12 p.m. – Workshop

Hiring decisions are among the most difficult and important choices you will make, as both great hires and bad hires have a significant and long term impact on your organization. This timely and high-impact workshop is devoted to helping you hire right the first time by giving you tips and tools you can use right away to:

- Identify and document the skills and competencies you need your employees to have – now and years from now as your business evolves
- Find the right candidates – they are out there
- Effectively interview and screen candidates
- Be clear on what you can and can't talk about in an interview
- Help your new hire become productive quickly
- Know the cost of keeping and losing employees – it's more than money
- and much more!

\$45 Per Person. Non-refundable.

Name _____

Business _____

Address _____

Phone _____ Email _____

Make Checks payable to: Jackson County Oregon Employer Council
Return to: Jackson County Oregon Employer Council
Attn: Tammy Schroeder
119 N Oakdale Ave
Medford, OR 97501

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Continuing Education Units are available through RCC and this program
has been submitted to the RE Certification Institute for review.

Fred Holloway has been a favorite speaker of the Small Business Resource Fair for years. He offers workshop attendees over 30 years of human resources, management and executive-level expertise working in organizations ranging from start-ups to multi-national Fortune 500 companies. Visit www.hhrconsulting.com to read and download free business resources and sign up for a complimentary subscription to HR Update.

For more information please contact Tammy Schroeder, 541-776-6060 x263
Tamara.T.Schroeder@state.or.us